

HTBC FINANCIAL SUPPORT APPLICATION RUBRIC *(All grant requests should align with HTBC values of fostering and promoting **diversity, equity, access, and inclusion** in Hunt's programs.)*

Criteria	4- Excellent	3-Good	2-Fair	1-Poor
Alignment With Mission	Project clearly aligns with the booster club's mission and goals; inclusive, equitable, and demonstrates strong relevance.	Project aligns with the mission but lacks strong connections to one or more goals.	Project has some relevance but lacks clear connection to the mission and goals.	Project does not align with booster club mission or goals.
Impact on Students	Significant, measurable impact on a large number of students or specific group; strong benefit.	Moderate impact on a significant group; benefits are clear.	Limited impact: benefits are less clear or indirect	Minimal or no discernible impact on students.
Financial Need	Clearly demonstrates financial need; project could not proceed without funding.	Demonstrates need and project would better proceed with funds.	Limited financial need; could likely proceed with other resources.	No clear demonstration of financial need.
Feasibility and Sustainability	Project is highly feasible within proposed timeline and budget; plans for sustainability are clear.	Project is feasible but has minor issues with timeline, budget, or sustainability.	Feasibility concerns or sustainability plan is unclear.	Project is not feasible within timeline or budget; lacks sustainability planning.

Completeness of Application	Application is thorough, all required documents submitted, clearly articulates project goals.	Application is mostly complete; minor details or documents missing.	Application lacks key information, or some documents are missing.	Application is incomplete, missing essential information or documents.
Evaluation Plan	Clear, detailed plan to measure success, with specific metrics and timelines.	Plan for measuring success is provided but lacks some detail.	Evaluation plan is vague or lacks measurable metrics.	No evaluation plan provided.

Scoring Guide

4 (Excellent): Exceeds expectations in all areas. Strong alignment with mission, high impact, inclusive, equitable, and well-justified need.

3 (Good): Meets most expectations, with minor areas needing improvement. Strong alignment and moderate impact, inclusive and equitable.

2 (Fair): Satisfactory but has significant areas needing improvement. Limited impact and alignment. **1 (Poor):** Does not meet expectations. Lacks alignment, impact, or feasibility.